

Paris City Commission  
525 High Street  
Paris, KY 40361  
Meeting Minutes  
July 25, 2023

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at [www.facebook.com/cityofparisky](http://www.facebook.com/cityofparisky) on Tuesday, July 25, 2023.

Mayor Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Tim Gray; Commissioner, Sharon Fields; Commissioner, Mike Withrow.

Absent: City Manager, Jamie Miller

Others in Attendance: City Attorney, Bryan Beaman; CPA, Brad Oberlander.

Upon determining a quorum was present for the transaction of business, Assistant City Manager Kevin Mayhorn proceeded to conduct the meeting.

#### **Approval of Minutes**

Motion by Plummer, seconded by Withrow, the motion unanimously carried to approve the meeting minutes of June 27, 2023, regular meeting.

#### **Ordinances**

First reading of ordinance 2023-8 was read adopting supplement S-17 to the code of ordinances.

#### **Consent Agenda**

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire Justin Williams to the role of Wastewater Treatment Plant Operator Class III – Step O6 Grade 9.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve street closure from 10:00 a.m. to 9:00 p.m. of Williams Street between Marshall and Lilleston for neighborhood block party and fundraiser fish fry on September 2<sup>nd</sup>.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve municipal order 2023-25 approving the mayor's appointment of Dalton Belcher to the role of floodplain administrator.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire of Cody Busy to the position of Water Distribution/Wastewater Collections Operator – Trainee, Step O2 Grade 1.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve Street Closure of Main St. between Pleasant and 4<sup>th</sup> Street and Ardrey Place and Bankers Row St. at High St. on September 16<sup>th</sup> between 5am to 10pm for the annual Pumpkin Festival festivities.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve Resolution 2022-7 for the acceptance of the Cleaner Water Funds for the Millersburg Sanitary Sewer Extension Project and to authorize the City Attorney to execute an opinion of legal counsel and to further authorize the Mayor, City Manager, and City Clerk to execute any necessary documents for such grant funds.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve Resolution 2022-8 for the acceptance of the Cleaner Water Funds for the Millersburg Tank Project and to authorize the City Attorney to execute an opinion of legal counsel and to further authorize the Mayor, City Manager, and City Clerk to execute any necessary documents for such grant funds.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the awarding of the RFQ to HMB Professional Engineers, Inc. and authorize the Project Manager, City Manager, and City Attorney to finalize any contract terms and authorize the Mayor, City Manager, and City Clerk to execute documents as necessary.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the awarding of the RFQ to Strand Associates, Inc. and authorize the Project Manager, City Manager, and City Attorney to finalize any contract terms and authorize the Mayor, City Manager, and City Clerk to execute documents as necessary.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the publishing of an RFP for a Compact Excavator for Field Operations.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the publishing of an RFP for 2023 Street Resurfacing.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire of Joshua Horne to Public Work as a Maintainer II, Grade O4 Step 1. Approval is conditional upon passing pre-employment screenings.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire of Dakota Ginter to Public Work as a Maintainer I, Grade O2 Step 1. Approval is conditional upon passing pre-employment screenings.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire of Jordan Buckler to E-911 Dispatch as a Dispatcher, Grade P3 Step-1. Approval is conditional upon passing pre-employment screenings.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire of Kenton Morris to the position of Firefighter/EMT, Step F6 Grade 1.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve the full-time hire of James Ratliff to the position of Collections/Distribution Trainee in Field Operations. Grade O2 Step 1. Approval is conditional upon passing pre-employment screenings.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve payment of invoices as presented reflecting general fund with \$ 423,214.81 and utility fund with \$ 236,463.72 in claims presented.

Motion by Fields, seconded by Brooks, the motion unanimously carried to approve Municipal Order 2023-26 the appointment of Kevin Crump to the to the Joint Code Enforcement board for a term ending July 1, 2026.

#### **Regular Agenda**

Motion by Withrow, seconded by Gray, the motion unanimously carried to approve the Mayor, City Manager, and City Clerk to execute all necessary documents for the Utility Relocation Keep Cost Agreement and for the additional work related to the US-460.

The commission requested the Chamber of Commerce to reach out to Retail Strategies requesting an extra year of services provided at no cost to their original three-year agreement due their staffing changes thru the year.

Motion by Withrow, seconded by Brooks, the motion unanimously carried to approve the draft 2023 work plan for final design and layout.

Motion by Withrow, second by Fields, the motion unanimously carried to approve June financials as presented reflecting general fund expenditures of \$ 10,176,724.00 with revenues of \$ 11,897,731.00, and utility fund expenditures of \$ 10,438,827.00 with revenues of \$ 10,988,615.00.

**Reports**

Gordon Wilson, EDA

- The former AGTech building was sold at the end of June.
- The connector road for the industrial park is in process.

Betty Ann Allen, Tourism

- Secretariat Park back wall is complete. Dedication for the park is Saturday, November 11, 2023, at 2:00 p.m.
- A new website is in process.

Lauren Biddle, Chamber of Commerce

- Legends of Bourbon County Festival is November 11, 12 and 13, 2023.

Dalton Belcher, Planning and Zoning Administrator

- Introduced himself to the commission.

Bill Alverson, Parks and Recreation

- 84% response included a funding increase for the parks.
- The survey indicated the need for a park Director.
- Patrick Brannon Memorial Dog park improvements are in process.
  - Commissioner Brooks stated the park is continuing to work with community partners to provide activities.

Motion by Withrow, seconded by Fields, the motion unanimously carried authorizing the expenditure of the Paris-Bourbon County Parks and Recreation Board for \$ 13,955.00 for asphalt paving at the Patrick Brannon Memorial Dog park.

Tim Gray, Commissioner

- YMCA parking concerns. Requesting knock down bars to be installed.
  - The commission requested patrol of the area, and ticket the citizens for illegal parking.

Assistant City Manager, Kevin Mayhorn

- August 18, 2023, the utility payment window will be closed one hour early for training.
- The Public works department, Assistant City Manager, Planning and Zoning and the Westside neighborhood board has been working collectively for the last month on ideas related to property on the Westside of town.

With no other business discussed the meeting moved to adjourn.

**Adjourn**

Motion by Withrow, seconded by Gray, the motion unanimously carried to adjourn the meeting at 9:56 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles